NAME OF THE INSTITUTE: SCHOOL OF EDUCATION

CRITERION WISE ANALYSIS

INSTITUTE PROGRESSION REPORT

2010-11

1. Curricular Aspect	- Curriculum update based on the current and future needs of the Society. - Last updated in 2010 - Job- Oriented courses in most departments - All the courses are Job- Oriented/ Professional. - Process of regular updating of course contents - All faculty members and Stakeholders participate in Curriculum Revision. - Formal feedback is obtained from the students and peers. - Obtained feedback is utilized for updating the courses. - Informal feedback from Ex-students is taken into consideration.. - Activity based B.Ed. programme is conducted by School of Education - Special classes of reasoning and thinking are arranged in regular time table - ICT as one of the compulsory subjects. - Students for B.Ed. course are admitted through centralized process at state level. M.Ed and M.Phil. students are admitted on merit in qualifying examination and interviews - State government's and NCTE norms are strictly followed for the admission process - Remedial sessions are organized.

2. Teaching – learning and Evaluation	- One seminar hall is equipped with multimedia projector - Lectures are supplemented by assignments, seminars and field visits - Practice teaching, microteaching , psychological testing and school experience are practical components - To provide students with the benefits of early exposure to research and innovative skills, project is introduced at B.Ed. level and it is compulsory. Dissertation is compulsory at M.Ed. level - Teacher student ratio is 1:14 - Team of qualified and competent faculties (03 Professors, 05 Readers, 04 lecturers and 02 demonstrators) in position. - Teachers are motivated for attending Refresher courses, Seminars, Workshops etc. - Ph.D. qualified faculty as on date is 90% 07 -UGC JRF's are assisting in curricular and other activities. - Vacancies in regular faculty positions are being met by contractual appointments and visiting faculty - Refresher courses in Education are conducted - Continuous and Comprehensive evaluation process is followed with at least two written tests and one other than written (quiz,/ exhibition etc.) test , and end semester practical theory and viva examinations. - Transparency is reflected in evaluation - Grading system is followed - Strict adherence to examination schedule, timely evaluation of answer sheets and declaration of results. - Students' grievances, regarding evaluation are addressed. Answer sheets were shown to them.

		• Result processing is computerized • Teaching learning process incorporates ICT component • Comprehensive viva-voce by External Expert is a part of evaluation. • Evaluation is done by various modes like Peer evaluation, Open book examination system, etc. • Environmental education, Special Education, and Guidance and Counseling are some of the value aided courses which are part of B.Ed. and M.Ed. curriculum
3.	Research, consultancy and Extension	• Department is running UGC SAP DRS phase III • National Seminar on "ICT in Teacher Education –Vision 2020" was organized on 18th and 19th of March 2010 • Approximately 36 research publications in reputed journals, 3 books were published during 2010-2011. • Self instructional material in electronic and digital form was developed • Workshops on Research Methodology and Models of Teaching and SPSS were organized • Department is providing consultancy in Research Methodology, SPSS and Guidance and Counseling etc • Computer awareness programmes for slum and rural areas were conducted • Health and Career guidance was given to rural area children • Academic linkage with different apex bodies like IGNOU, MPBOU, and Kota Open University etc. were forged.
4.	Infrastructure and Learning Resources	• Equipments and computer resources utilized optimally. • Some rooms are ICT enabled • Department has enriched library with about 20,000 books • ICT networking through IT centre and LCD facility is

		available
		• Educational Technology lab is well equipped
5. Student Support and Progression		• Nearly 100% placement, Most of the students are absorbed in government and public schools
		• 10 students(1 JRF & 9 NET) qualify UGC- NET in 2010-11.
		• Alumni association was formed in the department
		• Grievances Redressal mechanism exists and counseling were provided to students
		• Remedial classes were arranged for weak students
		• Special Guidance was given to students aspiring for UGC NET – JRF examination
		• Students participated in University Cultural and Sports activities
		• Yoga sessions were conducted
6. Governance & leadership		• Full academic autonomy
		• Academic Calendar is strictly followed. Teaching schedule and syllabus is covered on time
		• Result on time
		• Assessment of students was undertaken through regular and continuous evaluation and end semester examination
		• Student feedback system is followed for continuous improvement
		• Various University examinations were organized and conducted in the department
		• Monitoring of private colleges was done from time to time
7. Innovative practices		• Zero lecture programme at B.Ed. level
		• Reasoning is part and parcel of B.Ed. programme

		• School Experience programme is one of the important components of B.Ed. curriculum
		• Technology enabled methods of teaching are being employed.
		• Students feedback system followed.
		• Students' are provided with internet facility
		• Open book examination system also used.
		• Peer evaluation along with teacher evaluation in few papers

INNOVATIVE PRACTICES:

PART B:

1	Activities reflecting the goals and objectives of the institution	• Developing innovative Teaching Learning practices like student initiated learning(Activity Based Method), Alternative Assessment practices(Peer evaluation/ Open Book Examination), Technology Mediated Materials(like Digital Lessons, Modules and PLM) etc. • Organizing Seminars and Workshops for the benefit of learning Community and the professional development of Faculty. • Reaching out to the Community in the form of Field Trips, Training programs, awareness campaigns etc. • Organizing research activities in emergent areas of Education. •
2	New academic programme initiated(UG &PG)	• Planning to introduce a new course in Qualitative research at PG level
3	Innovations in curricular design and transaction	▪ Semester System and Choice based credit system is followed. ▪ Reasoning and Thinking Exercises to the students are given for one hour per week. ▪ Unique and updated Curriculum ▪ Exercises in Reasoning & Thinking ▪ Active Participation of whole Faculty in Curriculum revision every year ▪ Unique features incorporated at the B.Ed. level

		- School Experience - Project - Psychology Practical - On the basis of performance of students after each evaluation, remedial classes, personal assistance and tutorial classes are being organized. - ICT as a subject is offered to the students at B.Ed. level - Staff Members are provided with Computer & Internet Facility. - The advanced learners are given additional exercises, assignments and extra reading references. - Mentoring System is followed during Micro-teaching, Models of Teaching and ICT - Activity Based Strategy is used. - Lecture Method is mostly integrated with Discussion, Question and answer method, etc. Role Playing, Seminar, Quiz, etc. are also used as per the need of the topic. - Wherever required, Teaching Aids and Power Point Presentation are made. - Programmed Learning material on Educational Psychology, Modules on Guidance & counseling, CAI, ET, etc are used for some topics. - Field based exercises are given in subjects like, Educational psychology, Guidance and Counseling, Special Education etc.
4	Inter-disciplinary programmes started	NIL
5	Examination Reforms implemented	- Open Book Examination is a regular practice in the department - Computer Based Examination is conducted in some subjects - Assessment through Multiple Discriminant Type Items in some papers - Peer & Self Evaluation as a good practice is followed - Test/Assignments are given regularly - The Software developed by SOE is used for processing Examination results
6	Candidates Qualified NET/SLET/GATE	9 NET & One JRF
7	Initiative towards Faculty development	Staff Members are provided with Computer & Internet Facility.

	programme	▪ Staff members are allowed to participate in different National and International Seminars and Conferences
8	Total number of seminars / workshops conducted	• Workshop on SPSS by Prof. S.K. Tyagi . • Workshop on Models of teaching and Communication Skills by Dr Kamakshi Agnihotri and Dr. Madhulika Varma .

9	Research projects
	  a) Newly implemented
	  b) Completed
		SAP DRS Phase III in progress
		
		Expenditure of Rs. 94065 for 2011-12 incurred.

10	Patents generated if any	NIL
11	New collaborative research programme	NIL
12	Research grants received from various agencies	• Junior and Senior research fellowship from UGC • UGC SAP-DRS Phase III
13	Details of Research Scholars	UGC JRF's – 6 Other Research Scholars- 45
14	Citation index of faculty members and impact factor	Researches are cited
15	Honors /awards to the faculty	NIL
16	Internal resources generated	26000 /-
17	Details of departments getting SAP, FIST, etc assistance / recognition	SAP DRS phase III from 1st April 2009 to 31st March 2014
18	Community services	▪ Slum/ Rural Children are given Computer Training ▪ Students go to Rural Schools for School Experience/ Practice teaching. ▪ Programmes are organized on regular basis for increasing the awareness of students related to topics like: Guidance and Counseling, Health and Hygiene Awareness, Breast Cancer Awareness, AIDS Awareness etc. ▪ Community based surveys are undertaken.
19	Teacher and officers newly recruited	NIL
20	Teaching - non teaching staff ratio	1:1
21	Improvements in the library services	Database of the books is in process of computerization.

22	New books /journals subscribed and their value	New books were purchased worth Rs 2 lacs.
23	Courses in which student assessment of teachers is introduced and the action taken on student feedback	B.Ed. and M.Ed. both. It is discussed in the staff meeting.
24	Unit cost of education Unit cost = total annual expenditure budget (actual) divided by the number of students enrolled.	Rs. 31,000 approximately.
25	Computerization of administration and the process of admissions and examination, result issue of certificates	• Examination, result processing and issuing of certificates is computerized. • Informations regarding Admission, Syllabus, Activities, Publications, etc., are uploaded on Website.
26.	Increase in the infrastructural facilities	New computers were purchased (17).
27.	Technology up gradation	New computerized laboratory. 17 new computer were purchased
28.	Computer and internet access and training to teachers and students	Internet facility to teachers & students
29.	Financial aid to students	Scholarships to the SC /ST students as per rules of M.P. Govternment.
30,	Activities and support from the Alumni Association	Feedback form Alumni on Courses and Programs.
31.	Activities and support from the Parent Teacher Association	In process of being formed.
32.	Health services	Common health services for university students.

33.	Performance in sports activities	Active participation of students in Cricket, Volley ball, Badminton, Chess etc. in the inter Departmental sports Meet, organized by DAVV.
34.	Incentives to outstanding sportspersons	Winner Certification
35.	Student achievements and awards	NIL
36.	Activities of the Guidance and Counselling unit	Providing counseling services to needy students.
37.	Placement services provided to students	Various informations regarding vacancies, Advertisements are disseminated through notice boards, leaflets and website.
38.	Development programmes for non-teaching staff	Hand on Computer training to the employees.
39.	Healthy practices of the institution	- Semester System and Choice based Credit system is followed. - Reasoning and Thinking Exercises to the students are given for one hour per week. - Unique and updated Curriculum - Active Participation of whole Faculty and Stake holders in Curriculum revision every year - On the basis of performance of students after each evaluation, remedial classes, personal assistance and tutorial classes are being organized. - ICT as a subject is offered to the students at B.Ed. level - The advanced learners are given additional exercises, assignments and extra reading references. - Mentoring System is followed during Micro-teaching, Models of Teaching and ICT - Activity Based Strategy is used.

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40.	Linkages developed with National/International, Academic/Research bodies	▪ With NUEPA, NIMH, RIE, NCERT, NCTE, NAAC, and other Indian Universities etc. ▪ Collaboration with RIE, Bhopal.
41.	Any other relevant information the institution wishes to add	The department has always tried to meet the goals and objectives specified in the beginning. Community oriented research work. Efforts are being made by conducting different activities with an objective of removing the discrimination on the basis of sex, caste and religion.

Part C: Detail the plans of the institution for the next year:

Efforts will be made to develop:

- **e-Learning centre for Research and Development**
- **Centre for Curriculum Development**
- **Rural Education Upliftment Research centre**
- **Certificate Course in Applied Statistics**
- **Certificate Course in Research Methodology**
- **Certificate Course in Instructional Designing**
- **Certificate Course in Guidance and Counseling**
- **Development of Digitalized Instructional Material of Quality keeping in pace with the current time**
- **Training Programs in different innovative areas of Education like ICT, Open Book Examination, Multiple Discriminant Type Item, Psychology practical etc.**
- **Development of Web Based Research Model**
- **Organization of Summer Programmes for Teacher Educators**
- **Organization of Seminars, Conferences and Workshops at State and National levels**
- **Teacher empowerment programme for school and college teachers of tribal areas**
- **Establishment of Active Placement, Guidance and Counseling and Extension service cell**
- **Up gradation of Computer, E.T, Science and Psychology Laboratories**
- **Up gradation of Library**
- **Renovation of Institute Building**
- **Construction of Auditorium and Canteen, Girls common room**
- **Purchase of Furniture and Equipments like LCD projector, television, CD players etc.**
- **Collaborating with NGOs**
- **To Be a resource centre for:**
  - **University Policies**
  - **Quality Teacher Education**
  - **Sister Teacher Education Institutions**
  - **School Education**

Name & Signature of Coordinator IQAC   **Name & Signature of Head,**

School of Education   School of Education